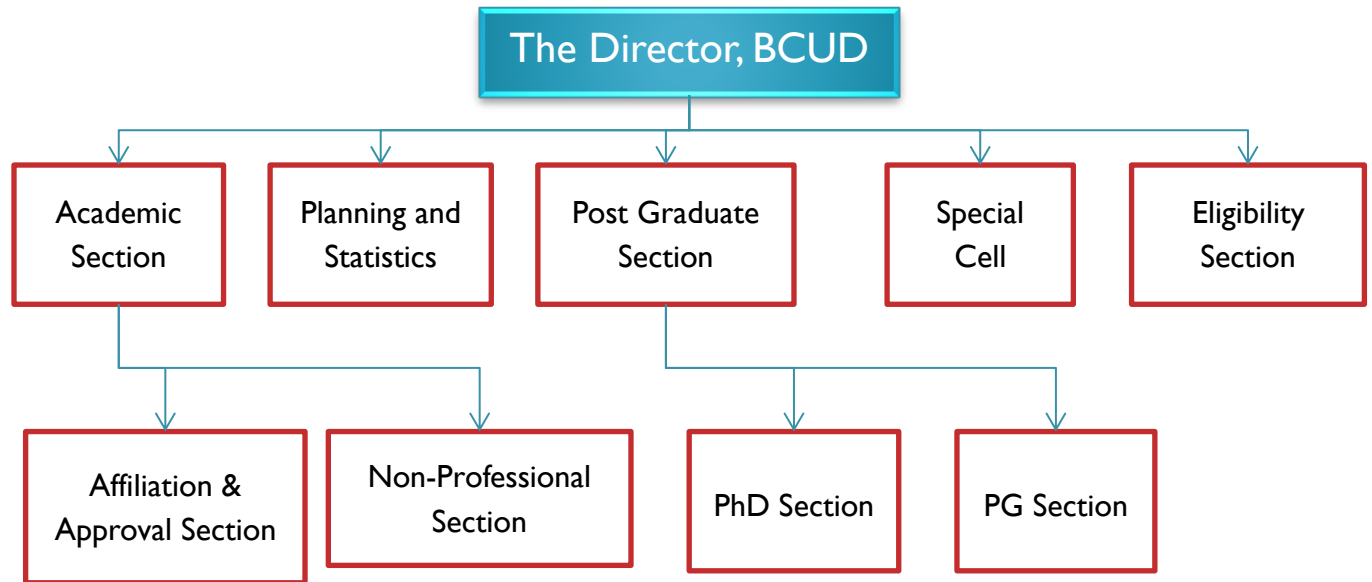


Existing Structure of BCUD

*Board of College and University Development
(Dr. Babasaheb Ambedkar Marathwada University, Aurangabad)*



Some of the important activities of the sections:

Academic Section:

Affiliation Section

Preparation of Perspective Plan, Publishing advertisement for affiliation / continuation / recognition, Accepting proposals for new affiliation / continuation / recognition proposals for extension and continuation etc., Scrutiny of proposals, submission to various authorities for permission and submission to Government for approval, Formation of Local Inquiry Committees, submission of LIC reports before authorities for permission to affiliation/ continuation / recognition, Issuing affiliation / continuation / recognition letters, Follow up regarding annual, permanent & other affiliation fees, Conduct subcommittee meetings for above work, Conduct BCUD Committee meeting, All other affiliation/ continuation/ recognition related work.

Approval Section

Appoint nominee's on selection committee as per recommendation of competent authority, Submission of Selection Committee Reports to the Hon'ble Vice-Chancellor for approval of University and College teachers, Approving the teacher after verification of all documents, Process proposals for 60-62 & 62-65, Coordinate meetings of API, To Inform names of expert required for CAS

Board Meetings & Syllabi Section

Organizing Board of Studies meetings, Organizing Faculties meetings, Organizing Academic Council, BCUD, RRC and BUTR and other academic and research level meetings, Organizing Syllabus meetings, Preparing Agenda, Minutes of above meetings, Approving panels for examiners of Ph.D. / M. Phil. Students, Appointment of Ad-hoc Board of studies, All other work related to meetings & syllabus

Planning, Statistics & Development Section:

- Unassigned Grant,
- Custom Duty Exemption,
- Quality Improvement Programme for teaching and research at UG, PG, M. Phil and PhD level as per the norms of UGC, AICTE and the Higher education policies of State and Central Govt. plan,
- Personal Grant to Faculty members, Forwarding of proposals to Higher Education, UGC, DST, and other related Govt. and NGOs,
- Preparation of Academic Calendar,
- Forwarding the proposals of Travel Grant for Teacher/Young Teachers at University and College level for attending Seminar/ Conference/ Workshop/ Symposia at National and International Level,
- Forwarding the proposals for Minor and Major Research to various Govt. and NGOs for their financial support and later on its overall monitoring, Sanctioning partial Financial Assistance to all affiliated colleges & recognized institutes from the University for following purpose:
 - Organizing Seminars/ conferences/ workshops/ Expert Lecture series
 - Purchasing Equipment/Sport Equipment
 - Colleges in Tribal Area
- Preparing Agenda,
- Circulation of Circulars received from various authorities of University, UGC, Govt. agencies, foreign agencies related to academic, research and development purposes to all affiliated colleges and recognized Institutes, department for its cognice and implementation,
- Approval of Advertisement drafts, Selection Committee and Selection Committee Report,
- Preparing Annual Report,
- Publication of Academic Monuments and Research Journals,
- Research Award, Research Fellowship, Visiting Faculties,
- Any relevant research and academic enhancement activities at College and university level time to time.

PG Section:

- Overall monitoring and implementation of admission process for various UG, PG and M. Phil courses in the departments of the University as per the Government and University norms provided time to time (Admission circulation, CET, Eligibility, Fees, Reservation Policies, CBCS, etc.)

PhD Section:

- Circulation and Conduction of PhD Entrance Test (PET) examination, Registration, Confirmation, monitoring the progress of PhD upto the submission, evaluation and notification level as per the guidelines of UGC and University authorities provided by time to time

- Organize the meetings of RRC, BUTR, and relevant committees to make the PhD admission process enable for confirmation of guideship and student's confirmation, registration and panel evaluators.
- Process the applications of PG teachers, research supervisors and guides as per the norms and communicate through the concern faculty members.

Eligibility and Migration Section:

- Circulate eligibility circular to all affiliated colleges, institute and University departments.
- Accept, check and Validate the Eligibility List received from affiliated colleges, institute and University departments
- Granting and Issuing equivalence certificate to the admitted students of affiliated colleges, institute and University departments
- Accepting and Issuing Migration Certificate to the Students who are submitting Migration Certificate from in this office
- Organizing the meetings of all Deans, faculties, university authorities for preparing the eligibility criteria at UG, PG, M. Phil and PhD level.

Special Cell:

- Maintain, monitor and regulate the roasters for the appointment of the post of teaching and non-teaching at colleges, institute and University level as per the norms of Government.
- Organize the meeting to approve the work plan and recruitment posts of colleges and institution and University as per the norms of Government and Statute and ordinances made by time to time and accordingly issue the permission letters to the colleges and institutes for advertisements of the various posts of teaching and non-teaching.

Research Collaboration and Extension Activities Section:

- To establish the liaisons with National and International reputed Industrial, Commercial, Academic and Research organizations for funding and collaborative research work in sensitive and prime area of National and International level problems (Societal, Agricultural, Environmental, Economical, Global Warming, Cyber Security, Nano Technology, Geospatial Technology, Bio-Technology, etc.)
- Promote research activities to inculcate the importance of research specifically at Under Graduate and Graduate level Students through various innovative and research programmes organized locally by inviting imminent scientists, Nobel Laureates, Industrialists through symposia, seminar, workshop and conferences.
- Promote young scientist and researchers at beginning to file and acquire the Patents about their research and outcome.
- Promote the academic and research activities to enhance the academic and research excellence at college and University level by establishing the Virtual Classroom, Distance Education and e-Learning/Resource Consortium through which we can able to bridge the gap of National and International level of education by involving Senior Researchers and Professors in advanced and specialize area of various fields from the globe.